

Time management is not the issue. Truly, it is not. Time management is simply a symptom of one of eight larger issues. This journey can be infused with humor and will allow you to identify why you may struggle with optimizing your efficiency and effectiveness. Participants will leave changed and inspired to make some immediate changes in your habits and lifestyle.

Administrator Academy 1444

Manage Your Time or Your Time Will Manage You!

Participants will be able to identify the roles that ego, social norms, and their desire for greatness has on their ability to manage themselves and their day. More importantly, each participant will leave the session able to thoughtfully evaluate whether their schedule matches their priorities. Lastly, each participant will gain the tools necessary to create a plan to better manage themselves so that they can "Do the day instead of the day doing them."



A
VIRTUAL
EVENT

September 21, 2022
Live On-line
9 a.m. - Noon CDT
6 pd hours or
AA Credit.

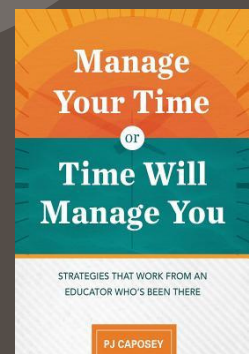
3 hours of
Independent
Study will be
required for
credit.

PJ CAPOSEY

PJ is a sought after keynote presenter, consultant, and provider of professional development and has recently keynoted several national conferences specializing in time management, the tyranny of the status quo, school culture, continuous improvement, social media, and teacher evaluation. He lives in Northwest Illinois with his wife, also an educator, and their four children.

See PJ's Ted Talk

You may
purchase
PJ's book
with your
registration





Organization/School

Address: _____ City: _____

State: _____ Zip: _____ Phone: _____ Fax: _____

Name/Position: _____

Email: _____

IL ASCD Membership # _____ IEIN # _____

If you need to add more names, please duplicate this registration form.

Early Bird (Until 8/1/2022)	IL ASCD member	1 Person	2 People	3 People	Student/ Retiree
Each ___\$179	Each ___\$199	Each ___\$248*	Each ___\$238**	Each ___\$228**	Each ___\$109***

(Call for info on larger team discounts 618 203 3993)

*** Does not include Membership

* Includes Membership

** Does not include membership

** 2 or more attendees from the same school district/organization. Does not include membership.

Conference Fees \$ _____

IL ASCD 1 year Membership Fee (add \$49) \$ _____

Book: Manage Your Time or Your Time Will Manage You

(print: \$25.95) \$ _____

Total Registration Fees \$ _____

Registration deadline is September 13, 2022. A \$15.00 fee will be charged for cancellations made in writing prior to the deadline. No refunds will be given after the deadline. Confirmation will be sent via e-mail after your registration is processed. Registrations can be transferred to another individual by faxing information to 309-438-5364 or by emailing dscowde@ilstu.edu

Payment Information:

(Payment or purchase orders MUST accompany registration form)

_____ Check made payable to Illinois State University enclosed

_____ Purchase order ENCLOSED. Purchase order #: _____

_____ Charge Credit Card: ___Master Card ___Visa ___ Am/Ex ___Discover
Account Number

Expiration: (Month/Year MM/YY) and 3 Digit CVV code

Name on Card

**Illinois ASCD is a CPS
Approved Provider: #24595**

How to register:

Online: Use your Visa, MasterCard, Discover, or American Express card at <http://www.illinoisascd.org>

Call: 800-877-1478 or 309-438-2160,

Mon. - Fri. 8:00 a.m. - 4:30 p.m. and use your Visa, MasterCard, Discover, or American Express.

Mail: Send completed form with check or copy of PO to: **IL ASCD Caposey**— Illinois State University, Conference Services, Campus Box 8610, Normal, IL 61790-8610.

Fax: Fax completed form to 309-438-5364 using your Visa, MasterCard, Discover, or American Express or a copy of school P.O.